
**Minutes of the Three-Hundred & Ninety-Eight
Meeting of the NRA Board of Directors
held in person and via zoom,
on Thursday 25th July, 2024 at 10:00 a.m.**

Present were:

Mark Parchment	Chairman
Stanley Panton	Deputy Chairman
Paul ‘Andy’ Bodden	Director
Decia Foster	Director
Alfred Dane Walton	Director
Edward Howard	Managing Director
Heidi Hunte-Webster	Director
Dominic Williams	Director
Peter Campbell	Director
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio- non-voting)

Apologies:

Kenneth Jefferson	Financial Secretary & Chief Officer
Kelvin Dixon	Director
Shena Ebanks	Executive Secretary (Covering)

Invitees:

Uche Obi	Director, Lands and Survey
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1. Call to Order:

It was resolved that, notice of the meeting had been circulated to all directors and that, a quorum being present, the meeting was called to order at 10:14 am

2. Ratification of Previous Minutes:

Following review by the Board it was resolved that the draft minutes for July 11, 2024 be approved, confirmed and ratified with such grammatical errors and other amendments as discussed in the meeting.

3. Lands and Survey, VEO Presentations of Claims:

Section 23.A – Professional Fees

L&S Director Uche Obi joined the meeting at 10:36 am to discuss issues of the conduct of some valuers with respect to professional fees. In particular agent Section 23 A who is threatening to sue the claimants for non-payment of professional fees related to settlement matters for Block S.23A Parcel S.23A

Mr Obi explained that the claimant disputes agent S.23A claim for outstanding professional fees with added interest because (as she states) agent S.23A did not represent her satisfactorily in this claim

settlement. Mr Obi presented an email from the claimant in which she contends that she only had two introductory meetings with agent [S.23A] in 2022, and at no time since was agent [S.23A] ever involved in any further claim related meetings held with NRA and/or L&S VEO.

Mr Obi informed the Board that agent [S.23A] is claiming some 27 hours of labour in settling this claim and in addition to this agent [S.23A] has included late payment interest fees for non-payment bringing his current invoice to an amount of [S.23A]. Mr Obi informed the Board that in his professional opinion agent [S.23A] is grossly overcharging and strong arming the claimant for payment. In a memo to the Board Mr Obi suggests that the Board consider barring [S.23A] from acting on behalf of claimants due to his limited experience and knowledge as evidenced by the myriad of problems he continues to cause, and particularly in this case it is clearly obvious and factual that agent [S.23A] did not carry out the work for which he is charging the claimant. The Board advised Mr Obi that they would take this under advisement and defer any such action until appropriate legal advice could be obtained.

The Board opined on the matter of the professional fees with the consideration of a time-sensitive threat of legal action against the claimant, and resolved to instruct Mr Obi to write to the claimant outlining the facts of the case as they stand as well as offer his rebuke of the unreasonable fees being charged by agent [S.23A]. The Board also asked that said letter also indicate that the Board in consultation with Mr Obi agreed that the time spent on settling this claim should not have exceeded five (5) hours which equates to approximately [S.23A].

4. Chairman's Updates:

4.1 Upcoming OAG Performance Audit on SAGC's:

The Chairman advised the Board that OAG interviews were underway with the MD, DCO & CO having recently been interviewed by the Audit Team. The Chairman advised that interviews were upcoming for himself and the Deputy Chairman. The Chairman advised the Board that this particular performance audit is focused on governance in SAGC's

4.2 Management of Explosives:

The Chairman reported that following the last Board meeting update, the official letter to the Ministry re: the management of explosives was still pending and that the Board would be provided the opportunity to review and provide comment prior to submittal to the Ministry PAHITD.

4.3 Frances Bodden Girls Home Request for Assistance

The Chairman reported on a request from the Frances Bodden Girls Home for assistance from the NRA with the development of a basketball court at its facility on Lottery Road in Savannah. The Board opined on this preliminary request and suggested that perhaps the NRA could assist with some aspects of the work as had been done in other cases however request for funding of a full scale, fully developed court should be spearheaded through the Department of Sports and/or CAYS Foundation. The MD noted that he has reached out to Island Paving for high-order estimates of a basketball court based on that company's recent work on a basketball court at the Old Many Bay Seaside Park.

4.4 Unfunded Medical Liability:

The Chairman reported that we are waiting for the Minister, Financial Secretary, Legal and other Governmental departments to collaborate and, at the earliest convenience, revert to the NRA Executive with a framework on the way forward. The Chairman further noted that the item will remain on both the Board Agenda and the agenda for internal bi-weekly meetings with the Minister so that the matter is not forgotten.

4.5 Claim Issues at the Godfrey Nixon Extension Project (Marietta Williams, Fiona Murphy et al:

The Chairman noted that he would continue to prompt the Minister to seek advice of Cabinet regarding these few complex claims that remain unresolved for the Godfrey Nixon Extension project.

4.6 Director Fees:

The Chairman reiterated that the matter of directors' fees for all SAGC's is being dealt with by the Office of the Deputy Governor and that there was no further action necessary by the Board at this point.

4.7 Update on NRA Future Home in Northward:

MD Howard provided maps and correspondence confirming that the Cabinet in 2008 approved for the Government to carry out the transfer of a parcel of CROWN land at the northern boundary of the Northward Prison. DCO Hydes advised the Board that he was actively working with the Acting CO at the Ministry of Lands to revisit the matter.

5. Matters Arising / MD Updates:

MD Howard gave updates on the following:

5.1 Redacted under Section 23 A Settlement Matter

The MD showed on screen the revised parking layout for Section 23 A in relation to the proposed figure 8 roundabout. A discussion ensued on the way forward in terms of a new meeting to discuss this alternate proposal with owner Section 23A noting that this new parking layout and driveway provide better all-around improvements to the facility with near equal replacement of the area of land taken by the Boundary Plan.

The Board voted unanimously for the MD and Chairman to hold an initial meeting with claimant S.23A S. 23A to present the new layout, fully explain the NRA's position, and gain a better understanding of the claimant's asks. Upon further deliberation the Board also determined that it would be best to have the MD and L&S VEO hold a meeting with representatives for Light of the World Church (property adjacent to S. 23A) to determine their position on the proposed change to the S.23A parking lot.

5.2 LPH Roadworks Update

MD Howard gave a brief update on the progress of remaining works on Linford Pierson Highway including progress made with guardrail by the Equestrian Centre, kerb works and paving on Fairbanks Road, and duct bank installation in the LPH median. He noted that paving works were also complete on the section from the LPH large roundabout to Outpost Street.

5.3 Friction Testing

MD Howard advised the Board that arrangements have been made for a technician to travel from the USA to Cayman later in August to service the Friction machine and recalibrate it.

5.4 NRA Act & Roads Act Proposed Amendments

The Chairman asked for clarification as to the next steps in regards to moving forward with ensuring the amendments are drafted. DCO Hydes suggested that the newly appointed policy officer at PAHI who has strong legal background could be assigned the task of getting proposed amendments to legislative draft form. A discussion ensued and it was resolved to have the MD re-circulate previously proposed amendments to the Ministry and the NRA Board with a view to quickly review and put forward those proposed amendments for consideration whilst the Board would also meet via subcommittee to address more recent issues that have given rise to the need for additional amendments to both the NRA Act and the Roads Act.

5.5 CIAA Road Expansion Update

MD Howard reported that a CADD drawing is now complete for the proposed expansion of the lanes at the end of the runway. This drawing will be presented to the CEO of CIAA for consideration by the CIAA Board. A discussion ensued about suggested changes to the lane configuration on Agnes Way/Lynhurst and the existing roundabout at Crewe Road/Smith Road (formerly known as malfunction junction). The Board resolved for the MD to include proposed changes with the lane expansion at the end of the runway and present for discussion at the next Board meeting

5.6 CUC Pole Movement/Deliverables/Timeline

MD Howard noted that pole relocations on LPH by CUC remain slow; only two new poles added since the passage of Hurricane Beryl and CUC is not keeping to their scheduled works. The Chairman also voiced his frustration with CUC and advised that this and other issues are to be addressed at the next high-level meeting with CUC Executives.

5.7 Airport/Fosters Deceleration Lane/McLendon Drive

MD Howard showed on screen the various lane expansions and proposed road loop that when gazetted could improve the overall traffic circulation on Dorcy Drive and Owen Roberts Drive area. He indicated that members of his team are reviewing area plans and will provide drawings for gazettal in due course.

5.8 Dorcy Drive Pavement Rehab & Restriping

MD Howard advised that the pavement rehab works have been done for a few weeks however he has asked that the striping be delayed whilst a discussion can be had on a new striping plan that would facilitate better vehicular movement on Dorcy Drive. It was suggested that the MD accompany the Chairman and others Directors for a brief site visit to the area.

5.9 Standards in Public Life Declaration Forms

MD Howard reminded Directors of the mandatory obligation to have CSPL declaration of interest forms completed before the end of July.

6. HR Subcommittee/Recruitment Updates:

6.1 Deputy Managing Director – Split roles between Administration and Operations

The Chairman noted that further review and shortlisting of the remaining 8 interview applicants would occur at the next HR subcommittee meeting. He noted that the list of 8 applicants had been sent to the Ministry Chief Officer as an update. It was noted that the former structure of two (2) DMDs – one for Operations and one for Administration being in place would be reinstated and that advertising would commence for the Operations role. Meanwhile the HR Subcommittee could resume reviewing the 8 current applications for the Administrative role.

6.2 Executive Secretary

Discussion on this matter is deferred until the next scheduled Board meeting

6.3 Land Surveyor

Discussion on this matter is deferred until the next scheduled Board meeting

7. Audit Subcommittee Updates

The Chairman led the Board through the NRA's Q2 financial report provided by the NRA CFO.

The Chairman noted that a formal vote was required for the appointment of a chairperson for the Audit Subcommittee. A Board member was suggested and it was resolved that a formal vote would be made at a later date given that a member of the Audit Subcommittee is absent from this meeting.

8. Any Other Business:

9. Directors Comments / Concerns / Requests:

- A Director questioned why speed tables were being built with such a low profile because they do not seem to deter speed adequately on some roads. The Chairman suggested that the matter could be explored further at future meetings
- A Director asked who was responsible for the median maintenance along Esterley Tibbetts Highway and to what standard.
- A Director enquired about cones that have been placed in the shoulder by Harbour Heights

10. Date of the Next Meeting

The Chairman noted that the next board meeting will tentatively be held on 8th August 2024. There being no further business, the meeting was adjourned at 1:57 p.m.



Signature
Chairman of the Board



Signature
Executive Secretary

