
**Minutes of the Three-Hundred & Ninety-Five
Meeting of the NRA Board of Directors
held in person and via zoom,
on Thursday 13th June, 2024 at 10:00 a.m.**

Present were:

Mark Parchment	Chairman
Stanley Panton	Deputy Chairman
Paul 'Andy' Bodden	Director
Decia Foster	Director
Alfred Dane Walton	Director
Kelvin Dixon	Director
Edward Howard	Managing Director
Heidi Hunte-Webster	Director
Dominic Williams	Director
Peter Campbell	Director
Tristan Hydes	Director, Designate of Chief Officer, PAHI (ex officio- non-voting)
Shena Ebanks	Executive Secretary (Covering)

Invitees: Ruth Watson Chief Valuation Officer, Department of Lands and Survey

Apologies: Kenneth Jefferson Financial Secretary & Chief Officer

1. Call to Order:

It was resolved that, notice of the meeting had been circulated to all directors and that, a quorum being present, the meeting was called to order at 10:17 am.

2. Ratification of Previous Minutes:

It was resolved to ratify the Minutes for 09th May and 30th May 2024.

3. Lands and Survey, VEO Presentations of Claims:

The Chairman welcomed representatives of the VEO to present the memos for compensation claims. Claims discussed were as follows:

Claim for Compensation on Block ^{S. 23A} Parcel ^{23.A} & ^{23.A} – Redacted under Section 23 A . and Block ^{S.23A} Parcel ^{Redacted under Section 23}

Director Bodden recused himself due to a possible conflict of interest. CVO Watson gave an update that for both properties, although no land was taken by the NRA, the claimant would be entitled to professional fees under the law. The Board voted on the matter and based on the majority vote the decision was approved. The total of ^{Section 23 A}, for professional fees compensation for Block ^{S.23A} Parcel ^{Redacted under Section 23}, & ^{23.A} was approved and should be made payable to ^{Redacted under Section 23A}

Claim for Compensation on Block [S.23 A] Parcel [S.23 A] [Section 23 A] [Redacted under Section 23 A]

MD Howard advised that subsequent to drafting the changes to the layout, he received a call from the claimant's agent outlining that they are seeking more than the \$5 per sq/ft advised by Lands and Survey. It was agreed that the MD should still seek a meeting with the claimant and see if an agreement could still be made.

Claim for Compensation on Block [Redacted] Parcel [Redacted] [Section 23 A]

Directors Foster and Hunte-Webster recused themselves due to possible conflicts of interest. CVO Watson provided updates to the BoD that they reached a tentative agreement with the claimant. Based on the updates the Board approved a tentative global figure between [Section 23 A] to [Redacted under Section 23 A] to the claimant. The Board approved that once a final figure has been agreed CVO Watson to seek final approval via round-robin if received before the next scheduled meeting.

Claim for Compensation on Block [S.23 A] Parcel [Redacted] [Redacted under Section 23 A]

CVO Watson gave the history on the property explaining that [Section 23 A] has not submitted a claim despite repeated follow-ups from L & S VEO. Further history was provided that a legal opinion was received in October 2023, following which the BoD approved to evict and demolish the structures to avoid any issues with squatters.

CVO Watson explained that a meeting was held with [Section 23 A] and a family member. After going through the paperwork submitted by [Section 23 A], it was explained to her that the amount was the maximum that could be offered under the law. CVO Watson advised that a final offer of [Section 23 A] was made, once they receive her claim. A memorandum would be sent to the Board for consideration. The Board gave approval for the memorandum to be reviewed and adjudicated on via round-robin if received before the next scheduled meeting. The Board opined that should [Redacted under Section 23 A] reject the offer the matter be sent to the assessment committee. The other option would be to seek an ex-gracia payment from the Government for [Section 23 A].

Claim for Compensation on Block [S.23 A] Parcel [Redacted] [Section 23 A]

CVO Watson explained that a meeting was had with [Section 23 A] who owns a main house with 5 bedrooms and 3 other buildings on the property. The properties are being rented out along with a few bedrooms in the main house. During the meeting the Claimant could not provide any written evidence as to rental income being collected to determine exact loss. The Board approved that a final offer of [Section 23 A] be made, in addition, a further 10%, amounting to [Section 23 A] for home owner's loss. The Board opined that should [Section 23 A] reject the offer the matter be sent to the assessment committee. Furthermore the Board opined that NRA seek the advice of the Attorney Generals Chambers to assist with an eviction of the occupier and tenants.

Claim for Compensation on Block [S.23 A] Parcel [S.23A] [Redacted under Section 23 A]

CVO Watson gave update that they still have not received the requisite forms and as such Lands and Survey cannot assess the claim. CVO Watson advised that the site has been developed with a number of commercial and residential properties, which are currently occupied by various tenants. The Board

opined that NRA seek the advice of the Attorney Generals Chambers to assist with an eviction of the occupiers and tenants.

Claim for Compensation on Block ^{S.23 A} Parcel ^{S.23A} - Redacted under Section 23 A

CVO Watson made representation outlining that a portion of the claim was inadvertently omitted by Lands and Survey when previously sent the BoD on 22nd February 2024. CVO Watson gave evidence to the claim for trees affected by the scheme. The total of ^{Section 23 A} was approved by the Board.

Lands & Survey representatives left the meeting at 12:15 pm.

4. Chairman Updates:

Explosives update from the Chairman:

The Chairman provided a draft correspondence to the Ministry outlining the potential risk / liability exposure to the National Roads Authority (“NRA”). Advice and counsel were sought, assistance and where necessary, guidance, with respect to mitigating this exposure. The letter outlined the historical events that gave rise to this risk, and also provide details on what areas we require the Ministry’s, and the wider Government’s assistance on.

Unfunded Medical Liability letter to Minister

The Chairman provided a draft correspondence to the Ministry outlining unfunded medical liability from the newly formed NRA, with the understanding of these employees retaining their benefits which existed at that time. This transfer has had a material, negative impact on the NRA’s financial position. To meet this future obligation, Mercer recommended that the NRA set aside an annual sum of CI\$1.5 million. The other major concern we have is the potential risk of loss arising from lawsuits the NRA may face in the future. Not having any formal policy or legal framework to segregate, ringfence and protect this cash asset.

Following revision based on the BoD comments, it was approved to submit to the Ministry.

5. Matters Arising / MD Updates:

MD Howard gave updates on the following:

The following matters were deferred until further notice, Organizational Chart; Shamrock / Hirst Road matter Phase II; Airport Foster's / De-celeration lane /MacLendon Drive matter.

Items under MD updates as they were raised in the last board meeting:

1. Island-wide signage clean-up is being coordinated with the department of Planning as they are the enforcement arm of the operation.
2. Awaiting response from CIAA regarding date and time for meeting to discuss expansion to two northbound lanes and other pending priority matters.
3. Dorcy Drive pavement / delineator realignment task under way; getting quotes from IPL.
4. Poles to be moved by Lions Centre, various locations along the LPH.
5. Rate of progress by CUC in repairing damaged aluminium poles in highway medians.
6. Concerns over CUC allowing old poles to remain in place for telecoms.
7. Agreement outlining CUC and NRA commitments / obligations re: Government Street Lights.

6. Recruitment Updates:

➤ Deputy Managing Director:

The HR sub-committee has been given the psychometric assessment and a written presentation from the 8 applicants who still wished to be considered for the role. Following which the subcommittee aims to meet and decide on who is to be interviewed.

➤ Executive Secretary, re-advertised to increase the applicant pool.

➤ Land Surveyor, the recruitment is ongoing with assistance from the Chief Surveyor of Lands and Survey. CHRO is awaiting the Chief Surveyor response to request to sit on the recruitment panel.

7. Audit Sub-committee updates:

The Chairman advised that they had a quarterly meeting and will present the F/S to the Board at next meeting. Management analysis and notes will be fine-tuned and cleaned up for presentation.

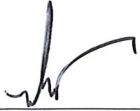
8. Any Other Business:

- The Chairman to touch base with the Minister when he returns to island regarding the proposed changes to Board Directors' fees.

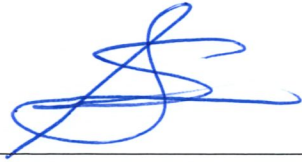
9. Date of the Next Meeting

The Chairman noted that the next board meeting will tentatively be set to be held on 27th June 2024.

There being no further business, the meeting was adjourned at 1:55 p.m.



Signature
Chairman of the Board



Signature
Executive Secretary

