

**National Roads Authority
Minutes of the One-Hundred & Eighth Meeting
of the Board of Directors
held at Public Works Department (PWD) Training/Resource Room,
370 North Sound Road, George Town, Grand Cayman,
Tuesday, September 13, 2011 at 1:00 p.m.**

Present:	Colford Scott	Chairman
	Ms. LeVonne Ryan	
	Justin Bodden	Director – Ex-Officio
	Darrel Rankine	
	Mrs. Christine Maltman	
	Mrs. Pearlina McGaw-Lumsden	
	Ronnie Dunn	Designate Director for Financial Secretary
	David Fawcitt	Designate Director – Min. DAW&LA
	Brian Tomlinson	Managing Director
	Edward Howard	Dep. Managing Director – Admin & Planning
	Paul Parchment	Dep. MD Designate – Eng. & Operations
	Uche Obi	Senior Valuation Officer – Lands & Survey Department
	Mrs. Lois A. Hall-Vaughan	Executive Secretary
Apologies:	Troy Whittaker	Deputy Chairman
Absent:	Steve McField	
	Brian Ebanks	
	Tristan Hydes	Designate Director – Min. DAW&LA
	Barry Martinez	

1. **Call to Order**
The meeting was called to order by the Chairman at 1:10pm.

2. **Confirmation of Minutes**
Due to the lack of a quorum at the last meeting there are no Minutes to confirm.

3. **Matters Arising**

As above.

4. **New Business**

a. **Compensation Claims**

Blk 23C S. 23(1) – East/West Arterial

Director Mrs. Christine Maltman declared interest in this claim and left the meeting during its discussion and decision.

This claim was discussed and recommended to be taken to the Roads Assessment Committee for assessment.

Mrs. Christine returned for the rest of the meeting.

Blk 43E Redacted under S. 23(1) of the

A claim by the owner/developer FOI Law (2015) in relation to an un-built 30ft Vehicle Right of Way over this parcel was presented and discussed. A motion was moved by Director Mrs. C. Maltman and seconded by Director Mrs. P. McGaw-Lumsden to accept and keep as public road and to bring it to a minimal road standard. The Board resolved to have the NRA construct a portion of this road from its current eastern extent to the south western boundary of Blk 43D This construction (approximately \$40K - \$50K) is to be funded from the District Roads Programme.

b. **Proposed Section 24 – Agreement between NRA & S. 23(1) (presentation)**

Director Mrs. P. McGaw-Lumsden declared interest in this presentation and left the meeting during the presentation, discussion and decision.

Redacted under Section 23 (1) of the FOI Law (2015) were invited to present this proposal (which is a part of the proposed development) of moving further inland a section of South Sound Rd.

After the presentation various aspects of the proposal was discussed and there were concerns in regards to the construction, durability and maintenance of the proposed bridge. It was noted that a bridge engineer would have to be hired to ensure the bridge is constructed to standard and to conduct annual inspections as the NRA would be responsible for the maintenance of the bridge which should be low. If the bridge was destroyed by a storm surge the NRA would be responsible for its reconstruction.

Section 24 of the Roads Law allows for the adjustment of boundaries to essentially move the location of a road.

Amended to read:

It was noted that the coastal works license for this project may be refused by Cabinet. However the developers indicated denial of the coastal works license will not deter them from continuing with the development and the construction of the proposed road.

Instead of:

It was noted that the proposed coastal works for this project have been refused. However the coastal work does not affect the construction of the proposed road which aligns with the NRA's proposed roundabout for this area.

A motion was moved by Director R. Dunn and seconded by Director D. Rankine to proceed with advertising the NRA's intention to enter into an agreement under Section 24 of the Roads Law with **S. 23(1)** to move the proposed section of South Sound Rd.

Mrs. Pearlina McGaw-Lumsden returned for the rest of the meeting.

c. HR Report

1. A letter addressed to the Board was sent by an employee reaching retirement age in September 2011 requesting an extension of employment for one year. This request was discussed and the Board approved the request to extend employment. The HR Manager is to notify the employee of the Board's decision, arrange a medical exam to be done and execute a contract upon satisfactory medical exam results.
2. In regards to the three outstanding draft policies i.e. Drug & Alcohol Misuse, Probationary Employment and Managing Staff Reductions the Board's Secretary is to circulate copies to members for review, In the interim the Chairman has authorized management to use these documents as guidelines should the need arise.

d. Community Action to Improve Barnes Drive

A proposal from the various land owners of Barnes Drive to contribute \$65,000 towards the reconstruction of this road and have it scheduled as a public road was considered by the Board. It was decided to seek permission from the Ministry to allocate approximately \$80,000 under EA 36 or EA 126 towards this project. If the Ministry agrees the NRA is to move forward with Section 3 & 6 Notice of the Roads Law, obtain the contribution of the owners, design and construct the project and then schedule the road as a public road under Section 5 of the Roads Law.

e. Update on Berry Drive

The MD advised that road upgrade work scheduled to be done on Berry Drive (an approved unscheduled road) in July of this year but the work

was halted at the request of the owner Mr. Berry. The last correspondence with Mr. Berry (August 12, 2011) proposed making this road a public road without acquiring compensation. The NRA is awaiting a response from Mr. Berry.

f. Public Sector Review Phase III – Final Report presentation

The MD is to write the Ministry expressing the Board's policy decision on the recommendations in the report. Copies will be forwarded to Board members.

5. Other Business

a. NRA Health Insurance

The Board approved the changing of the NRA's health insurance provider from Cayman First to CINICO. The HR department is to be assisted by the DMD in implementing this change by notifying employees, CINICO, Cayman First, plan, schedule and execute the changeover.

b. DRCL/CIG/NRA Agreement (proposed) – Esterley Tibbetts Highway extension

Director Mrs. Christine Maltman declared interest in this topic and left the meeting during its discussion and decision.

The NRA's management team is to review the latest contract proposal from DRCL and report their findings and comments to the Board and the Ministry.

c. NRA's FY2011/12 Proposed Budget

The Board approved for the NRA to continue operations in line with the FY 2011/12 budget document submitted to the Board July 2011 (with the latest minor revisions) including the anticipated appropriation of CI\$8M from the Roads Fund.

6. Next Meeting

The next meeting is scheduled for October 11, 2011.

7. Adjournment

The meeting adjourned at 4:40 pm.

Signature
Chairman of the Board
Confirmation of Minutes – 13.09.11
Date: 11.10.11

Signature
Executive Secretary
Seconded: Confirmation of Minutes
Date: 11.10.11